

# CEC

## HEALTH AND SAFETY GUIDELINES

CEC will follow recommendations of Centers for Disease Control and Prevention (CDC), OCDEL (office of child development and early learning) and state and local health guidelines.

The following is intended to provide parents and staff with a comprehensive overview of changes in policies and procedures while also providing reassurance that **safety, as always but this year more than ever, is our top priority.**

The following policies are in place as of **June, 2020.** As policies are updated or lessened based on CDC Guidelines, families will be notified and this page will be updated.



### **Hand Washing, Masks & Wellness Checks**

- Students are required to wear masks. Children over 2 years old will wear a mask, based on current CDC guidelines and PA Office of Child Development and Early Learning. Therefore, families must send the child, over 2 years of age, to CEC with a mask.
- Per the DOH of Pennsylvania, if a child 2 years or older is unable to remove a face mask without assistance, the child is not required to wear one. We are asking parents to provide a letter stating this.
- Masks will be placed in individual baggies labeled with child's name when child is not using (eating, swimming).
- All children (or parents/guardians) and staff are required to complete a daily health check at the curbside drop off. This will include a temperature check and brief wellness survey. (CEC staff reserves the right to decline entry for any child and/or parent/guardian who looks and/or sounds unwell or has a temperature of 100.4 degrees F or above), who has traveled to "hot" states or locations, or who has been around anyone in the community who shows symptoms of COVID-19.

- Immediately after entry into school, all staff and children will be required to wash their hands with warm water and soap for 20 seconds.
- Hand washing will be scheduled after each group activity and frequently throughout the school day.
- Staff will remind children to avoid touching their eyes or face throughout the day.
- Handwashing Signs posted in all appropriate school areas.



### **Cleaning/Sanitizing**

- CEC will implement cleaning procedures throughout the day, disinfecting high volume surfaces such as doorknobs, tables and bathrooms regularly.
- All toys, manipulative and craft supplies will be wiped down immediately after use.
- Toys or materials that are difficult to clean, such as stuffed animals, wooden blocks, dress-up clothes, etc. have been removed from the program.
- A cleaning company will clean and sanitize all spaces at the end of each day.
- Appropriate signs posted



### **Packed Lunch Requirements**

- All lunches should be packed in disposable wrap and in disposable bags.
- Lunches requiring a cooler setting will be placed in the refrigerator.
- Lunch boxes will not be permitted.



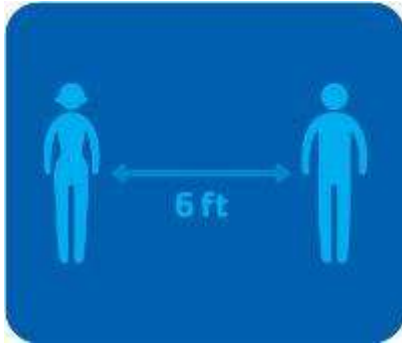
### **Personal Item Requirements**

- No toys or stuffed animals permitted.
- All personal items should be taken home daily and washed after each school day.
- Sleeping bags will be placed in labeled clear plastic bags and must be taken home every Friday and washed.



### **New Drop Off and Pickup Procedures**

- Drop off and pickup of children over 3 years of age will take place curbside.
- Parents of older children should remain in vehicle or at the curb.
- Children under 3 – after outside health check of parent and child, parent may walk child to door of classroom for drop off. Parent/guardian **MUST** wear a mask at all times.
- If a parent/guardian will be arriving outside of the designated hours, they will need to contact the site via phone and wait at curbside for a staff member to complete the required health assessment.
- Parent must contact site via text or phone and remain in their car. Child will be brought out to parent.



### **Physical Distancing**

- Groups will not exceed 10 individuals (2 staff, 8 children) and groups will not commingle. Use of separate classrooms and playground for each group.
- Groups will include the same children each day to reduce risk of potential exposure.
- Use of gym space limited to one group at a time with their own materials.
- Absences from school will be monitored.
- Social distancing signs posted throughout the school
- 6' physical distancing will be maintained, as much as possible, by utilizing outdoor spaces and larger, indoor spaces and by the elimination of games and activities requiring close proximity. Children reminded to keep “airplane arms” apart.

### **Staff Requirements & Training**

- All staff are required to wear masks
- Daily COVID-19 health screening survey to be completed by staff.
- Staff will undergo daily temperature checks.
- Staff will observe frequent and scheduled hand washing protocols.
- Staff will wear gloves (or additional PPE) when assisting children with self-care needs.
- All staff have received training on the most recent CDC information.
- Staff monitored by directors.
- Staff meet to evaluate and adjust procedures as necessary.



## Illness Response & Policies

- Staff or children showing a fever of 100.4°F or higher will be excluded from participating in camp/school programs.
- Staff or children exhibiting additional symptoms, including but not limited to persistent cough and/or shortness of breath will also be excluded from CEC.
- If a student develops symptoms after admittance to school, they will be separated from their group until pickup by parent/guardian
- CEC will notify DOH and DHS of any known or suspected COVID-19 cases.
- CEC will follow all DOH and DHS guidelines and procedures for quarantine and returning to school.
- Higher risk students or staff are not recommended to attend. If they do return CEC will continue to enforce our strict hygiene policies and procedures and respond to any special needs the student may have.

## Covid-19 Medical Policy

We know that it is difficult when you have a sick child that must stay home. However, it is important for all our children that any one child that is sick be cared for at home. Upon recommendation of our doctor and that of the Department of Human Services, children must stay home under these conditions:

- Any child with a temperature of 100.4°- degree Fahrenheit or over.
- Shortness of breath / persistent coughing
- Any child with diarrhea or vomiting.
- Any child with an unrecognizable rash.
- Any known communicable disease.

For your child's comfort, and to reduce the risk of contagion, we ask that children be picked up as soon as possible. Until then, your child will be kept comfortable and will continue to be observed for symptoms.

- **Children need to remain home for 48 hours without symptoms before returning to the program.**
- They are free of fever, vomiting, and diarrhea for a full 48 hours.
- They have been treated with an antibiotic for a full 48 hours.

- They are able to participate comfortably in all usual program activities, including outdoor time.
- If your child is on medicine, be sure to mention it to his/her teacher. All medicine must be stored in the office and signed for on the medicine chart each day.

Bucks County Department of Health will mandate and provide guidance for the individual and CEC if a case of Covid-19 is diagnosed. This may include a 1-2-day closure of the center or just the affected classroom for extensive cleaning. Individual excluded for 10-14 days plus must be 72 hours fever free.